

CHARLTON MUSGROVE PARISH COUNCIL

**YOU ARE HEREBY SUMMONED TO ATTEND A PARISH COUNCIL MEETING
IN THE VILLAGE HALL AT 7.30PM ON WEDNESDAY 14TH JANUARY 2009.**

AGENDA

OPEN PUBLIC TIME:

The Chairman welcomes members of the public to address the members of the Parish Council

1. APOLOGIES

2. MINUTES OF THE LAST MEETING(S)

To resolve to accept and sign as a true record the minutes of a meeting(s) held on 12.11.08 & 10.12.08

3. MATTERS ARISING FOR REPORT ONLY FROM THE PREVIOUS MEETING(S)

- (i) Precept for 2009/10 forwarded for consideration
- (ii) New Freedom of Information Act operational from 01.01.09
- (iii) Reply sent in reply to Mr Moreton's letter
- (iv) Any other matter arising from the last minutes

4. DECLARATIONS OF INTEREST

Councillors please complete a Declaration of Interests form enclosed with this agenda & hand in to the Clerk at the meeting

5. PLANNING MATTERS

- (i) Planning matters already considered: None received to date
- (ii) Any new planning applications: None received to date
- (iii) Any other planning matters since this agenda was printed

6. ST. JOHN'S CHURCHYARD

- (i) Consideration for contact to be made to known Next of Kin regarding unsafe memorials
- (ii) Procedures on dealing with unsafe memorials where Next of Kin are unable to be traced or if memorials are not to be repaired
- (iii) Burial charges review

7. FINANCIAL AND ADMINISTRATIVE PROCEDURES OF THE PARISH COUNCIL

Suggested update of these procedures

8. PLAY AREA

9. VILLAGE HALL

10. PARISH PLAN

11. HIGHWAY MATTERS

Update regarding surface dressing from Somerset Highways

12. FINANCIAL MATTERS

- (i) To resolve to issue and sign cheques for payment of invoices
- (ii) Financial statement for Councillor's information
- (iii) Any other financial matters since this agenda was printed

13. CORRESPONDENCE / PUBLICATIONS RECEIVED

To inform the Parish Council of correspondence & publications received

14. ITEMS FOR THE AGENDA AT THE NEXT MEETING

15. CONFIRMATION OF THE DATE OF THE NEXT MEETING

Wednesday 11th February 2009 (if required for planning) & Wednesday 11th March 2009.

MEMBERS ARE REMINDED THAT THE COUNCIL HAS A GENERAL DUTY TO CONSIDER THE FOLLOWING MATTERS IN THE EXERCISE OF ANY OF ITS FUNCTIONS: EQUAL OPPORTUNITIES (RACE, GENDER, SEXUAL ORIENTATION, MARITAL STATUS, AGE AND ANY DISABILITY) CRIME & DISORDER, HEALTH & SAFETY & HUMAN RIGHTS.

SIGNED: LYNN VALLIS (PARISH CLERK) 05.01.09